



MINUTES OF THE LEBANON VALLEY COMMUNITY CORPORATION (LVCC)
HELD ON May 19, 2023 at Town Hall

Present:

Erminia Rasmussen (President), Gregg Carroll, Nina Keller, Sharon Powers, Monte Wasch,

Absent: Danielle Kuffel

Advisors present: Tistrya Houghtling

CALL TO ORDER:

The meeting was called to order at 10:09am by Erminia Rasmussen

MSC: To approve the minutes of the April 27, 2023, meeting was made by Gregg Carroll and seconded by Monte Wasch. Motion approved.

TREASURER'S REPORT

We received \$700 in donations – treasurer's report attached. Balance is now \$780.57. Each person who sent in a donation was sent an official tax donation receipt. We should ask Danielle Kuffel to request an address on PayPal so letters can be mailed to homes. The "Thank You" will remain generic as to what the donation is for.

DISCUSSION

About emailing donor letters – is it offensive if one person received the same letter from several people? Erminia asked that people send her their lists so she can remove duplicates. Want to also make the email shorter. Sharon Powers will send Gregg a copy of Becky Segal's address. At the end of this conversation the members did not feel that people getting several emails was a problem. So everyone decided that they would send out an email to their own personal email list. The decision was also made that it was unnecessary for Erminia to remove duplicates and to create a master list. Erminia would send out a shorter version of the email because the original was too long and everyone was encouraged to modify it to their liking as long as the main message remained.

PLAYGROUND EQUIPMENT

Costs range from \$21,000 to \$250,000. What should the LVCC provide? Equipment and delivery. Town will take care of installation, inspection and ground prep. Looked at drawings from Parkitechts – we need to know by September for the Town to budget for next year, their part of the equipment. Someone needs to go over the Grants Sharon supplied – will be split between Gregg and Sharon and should be completed in three weeks and report sent to the group. Gregg said we should rule out the Meet me at the Park Grant. Monte said he will try to contact a single donor who might take care of the entire cost.

We also need to look for grants for Arts and Culture.

ARTS & CULTURE:

Rob Long is interested in being the manager to get this off the ground. Erminia will follow through with Rob. Many grants available but mostly for actors. Schubert Foundation, Kresge, A & E, NEA, Mellon Fund, Ellsworth Kelly. This task was given to Danielle and Monte. Woodlife said they would host a function to raise

money for the Theatre. We are trying to raise a year's rent – still need to find out what utilities cost. Perhaps we'd have a silent auction. Rob could help organize it.

TRUSTEE UPDATE

Nina Keller is withdrawing as a Trustee and will become a non-voting Advisor to avoid conflict with her job.

MSC: To remove Nina Keller as a Trustee and add her as an Advisory member was made by Sharon and seconded by Gregg. Motion approved.

BERKSHIRE TACONIC FOUNDATION FOR NON-PROFIT START-UPS

Gregg will apply for the LVCC and we will include website development, marketing and advertising – grant is good up to \$1500. Sharon will send Gregg costs for website. The “ask” might include outreach and marketing and our kick-off fundraiser event costs.

SCHOOL SUPPLIES

Last year the library put in a donation box for school supplies and/or cash donations. This year they will take a box. Michelle Hoffman also asked if we had any ideas for this year's Great Giveback – last year they collected items for cancer patients. Some ideas we came up with: boots, eyeglass frames, personal & household items such as laundry soap, toilet paper, tampons.

Next meeting: A date is not yet firm – might be June 26 or June 29 – Erminia will send out an email to get everyone's availability.

MSC: to Adjourn the meeting at 11:50 was made by Gregg and seconded by Sharon. Motion approved.

Meeting adjourned: 11:50am

Respectfully submitted,

Sharon Powers
Secretary

