



MINUTES OF THE LEBANON VALLEY COMMUNITY CORPORATION (LVCC)
HELD ON July 25, 2023 at Town Hall

Present:

Erminia Rasmussen (President), Gregg Carroll, Sharon Powers, Monte Wasch,

Absent: Danielle Kuffel

Advisors present: Tistrya Houghtling, Nina Keller

CALL TO ORDER:

The meeting was called to order at 10:08am by Erminia Rasmussen

MSC was made by Erminia Rasmussen to approve the minutes from the June, 2023 meeting. Seconded by Gregg Carroll. Motion approved.

TREASURER'S REPORT

Gregg announced that we received \$1500 from Berkshire Taconic from the grant she applied for. We now have two donors making recurring monthly payments. We have \$2930.03 in the bank.

MSC: To approve the Treasurer's Report was made by Erminia, seconded by Sharon. Motion approved.

DISCUSSION:

Josh Young – has been removed from the Advisory Board. He had indicated that he would not be attending meetings but would remain on the stationery for name recognition if we needed it. The LVCC decided it did not need to do this, but thanked Josh for his participation at the beginning of the LVCC's formation.

School Fundraiser:

Danielle will place boxes at the Library, Post Office, and Town Hall. Will make a flier to announce it all. Erminia suggested we purchase locked donation boxes – they are about \$17 each. We can place the boxes at the same locations as the supplies boxes. Sharon will design a poster to fit inside them, 6" x 4".

MSC: To authorize Erminia to buy 3 lock boxes was made by Gregg Carroll and seconded by Erminia. Motion approved.

Grants

We still need to get ahold of the Barton & Logiudice (B & L) Grant made by the Town so we can see what verbiage they used. The Hannaford Grant is a good one for us to pursue, as well as the MetLife Grant. The B & L Grant provides 80% of the money needed and we could supplement that with the other 20%. We need to send Danielle the information so she can share it with her father, Ed Higgins, who she said may be interested in helping us write it. Monte Wasch, as the liaison to B & L, will work on getting a copy of the B & L grant. This Grant gets submitted July 27 and we should get it shortly after that.

Grant should focus on the fact that we need something ADA compliant (which we currently don't have) -

Other Fundraising Ideas

1. Cow parade – buy fiberglass cows and then paint them and auction them off. They cost \$2000 each – we could charge \$3500 each. Could also consider goats, cows, horses.
2. Targeted fundraising – need to tell people what we want – emergency donations, Christmas toys, etc.
3. Scholarship for high school graduate – Sharon will talk to Kelly about who to contact next

Other discussions:

Need to update the Facebook page

Need to get a Website up – Sharon will investigate the option and report back at next meeting

Need to work on a formal announcement and casual announcement about the LVCC. Monte Wasch will work on a Press release and send it out to the group for review.

LVCC Crisis Guidelines – to use the Community Chest

Should we give more help to seniors

What about someone's house on fire, the milk truck event

We cannot determine the event – who is to call it an emergency

Need a checklist of what would qualify – came up with “Displacement due to disaster”

Coordinator of a crisis is the supervisor

Determine a crisis exists – emergency management (supervisor) – then to Ed Godfroy (emergency management coordinator)

Gregg will work on it

Letterhead

Sharon designed a letterhead using the logo, which can be used for official business, thank you's, etc.

MSC. To approve the letterhead was made by Monte Wasch, seconded by Gregg Carroll. Motion approved. Sharon will send out the template so people can use it.

Meeting adjourned at 12:11pm.

Next meeting: August 29, 2023 at 10am.

Respectfully submitted,

Sharon Powers
Secretary

Statement of
Lebanon Valley Community Corporation General Cash Account

	Donations	Reimbursements	Admin. Exp.	Balance
March 2023 Beg. Bal				
Cash Donations	\$200.00			
March 2023 End. Bal				\$200.00
ARPA Funds		\$463.80		
INC. Fees			\$ (435.00)	
Web Fees			\$ (28.80)	
Check Printing			\$ (71.65)	
April 2023 End. Bal				\$128.35
Donations	\$800.00			
CC Fees			\$ (26.56)	
Stamps			\$ (25.20)	
May 2023 End. Bal				\$876.59
Donations	\$415.00			
CC Fees			\$ (6.24)	
June 2023 End. Bal				\$1285.35

Income
Statement