



MINUTES OF THE LEBANON VALLEY COMMUNITY CORPORATION (LVCC)  
HELD ON December 14, 2023 at Town Hall

**Present:**

Erminia Rasmussen (President), Gregg Carroll, Sharon Powers, Monte Wasch

**Advisors present:** Nina Keller, Tistrya Houghtling

**Guest:** Sarah Conly

**CALL TO ORDER:**

The meeting was called to order at 10:05am by Erminia Rasmussen

**MSC:** To approve the minutes from the October 24 meeting was made by Monte Wasch, seconded by Gregg Carroll. Motion approved.

**Treasurer's Report:**

We are still owed money from PayPal, which Gregg is working on procuring. We brought in \$6833 from the holiday drive – compare this to \$5900 from last year. More families applied this year and 52 children needed presents.

Also brought in \$616 for the food bank. Some of the money was brought in from the newsletter and the press release.

The PayPal drop-down is giving options for different ways to donate money, which is how the food bank money came in. Need to coordinate with them to pass on the money.

Should we still use the PayPal Giving Fund? We are signed up, but this could take 45 days to get the money out, so not good when the money is needed right away.

**LVCC Community Newsletter**

Erminia just sent this out to about 100 people and had an opening rate of 88.5% - no one unsubscribed – this is very positive! Thanks were given to Erminia for the great job.

**Seniors**

Sarah Conly came in to give us her view of what was going on with the seniors. She said there are about 150 members of the Lebanon Valley Seniors. David McGuinness is the event coordinate. The LV Senior Association is very active.

Erminia asked them directly what they thought they needed and the answer was housing (they can't sell their homes because there is no affordable housing for them to move into) and simple and more complex repairs, such as changing alarm batteries and lightbulbs. Should we create a list of volunteers willing to help seniors with little things – should we have a request form?

Meals on Wheels – only 3 people are served. The people in the seniors club are not always willing to ask for help – they are proud and not connected. Need to do more outreach – can we get a list of seniors in the area? Sharon will try to provide them one.

Transportation is an issue for seniors.

Monte asked – what is our role? Are we just a financial/funds pass-through. Can we fund a letter to go out to Seniors?

Ever Home Program – might be helping seniors with transportation and communicating with them

**MSC:** Made by Monte Wash to see if we can assemble a list of people over 65 years old and compose a message to them. The LVCC could finance a snail mail to reach them. Erminia Rasmussen seconded. Motion approved.

Nina Keller suggested that we be known for something – this would help – for seniors, kids, scholarships, provided needed services for worthy projects.

Holiday Gift Drive – presented by Tistrya Houghtling

Said that with money left over from buying presents, would want to get gift cards. Total is 66 kids this year. Spent \$6755-\$6900 and has about \$500 left over. The LVCC can donate money to the gift drive too.

Wants next year for the LVCC to get more involved and help organize the families. Erminia had helped with the spreadsheets this year and Sharon said she will help with the organizing next year.

### **Playground Equipment**

The town still needs the LVCC to apply for the grant to help cover the portion of the grant that the Town might be responsible for (\$500,000 from Grant, \$125,000 from Town). Sharon & Gregg will work on the Hanaford grant, using much of the language from the one that won the \$500,000 grant from Barton & Loguidice.

**MSC:** To adjourn the meeting was made by Monte Wasch, seconded by Gregg Carroll. Motion approved.

Next meeting: February 8, 2024 at 10am.

Respectfully submitted,

Sharon Powers  
Secretary

Statement of

Lebanon Valley Community Corporation  
Statement of Receipts and Expenditures  
For the period 02/15/2023 - 12/13/2023

<b>Receipts</b>			
	Donations		\$15,277.47
	Grants		\$1,500.00
	Reimbursement ARPA Funds		\$463.80
<b>Total Receipts</b>			<b>\$17,241.27</b>
<b>Expenditures</b>			
	Paypal Fees		\$239.68
	Incorporation Fees		\$435.00
	Startup Expenses		\$414.75
	School Supplies		\$640.76
	Fiscal Sponsorship Disbursements		\$50.00
	Fund Raising Supplies		\$54.73
<b>Total Expenditures</b>			<b>\$1,834.92</b>
<b>Net Receipts - Expenditures</b>			<b>\$15,406.35</b>
			\$0.00

**Lebanon Valley Community Corporation**  
**Statement of Assets & Liabilities As**  
**of 12/13/2023**

<b>Assets</b>			
	Cash in Bank		\$13,411.31
	Due From Paypal		\$0.00
	Due From Paypal Giving Fund		\$1,850.01
	O/S Deposits		\$145.03
<b>Total Assets</b>			<b>\$15,406.35</b>
	O/S Disbursement Checks		\$0.00
<b>Total Liabilities</b>			<b>-\$ -</b>
<b>Net Assets</b>			<b>\$15,406.35</b>
<b>FUND BALANCES</b>			
	General Fund		\$2,419.12
	School Supplies Fund		\$1,426.56
	Startup Grant Funds		\$1,114.25
	Cyprus Hill Fund		\$2,996.52
	Holiday Gift Drive Fund		\$6,833.36

	Food Bank Fund		\$616.54
<b>Total Assets</b>			<b>\$15,406.35</b>
	Difference		\$0.00